

GENERAL DYNAMICS

Mission Systems



Supplier 360 Instructions

AUGUST 2023

Table of Contents

- ▶ [Password set-up and logging in](#)
- ▶ [Recommended Browsers](#)
- ▶ [Supplier Homepage](#)
- ▶ [Onboarding Tab](#)
- ▶ [Account Tab](#)
- ▶ [Contacts Tab](#)
- ▶ [Sites Tab](#)
- ▶ [Questions Tab –Conflict Minerals](#)
- ▶ [Attachments Tab](#)
- ▶ [Submitting](#)
- ▶ [Representations and Certification](#)
- ▶ [Chatter](#)
- ▶ [Questions](#)

Welcome to Supplier 360!

- ▶ Welcome to Supplier 360, the GDMS Supplier Portal.
- ▶ From within this portal, Suppliers will be able to manage their information, submit Representations and Certifications and communicate with GDMS personnel via the “Discussion” (Chatter) feature.

Password set-up and logging in

- ▶ When you receive your S360 e-mail invite from Salesforce, it will contain 2 links
 - ▶ One link will be to set up your S360 Password
 - ▶ One link will be for our Supplier 360 page where you can find instructions and a link to the S360 log in page
- ▶ Password requirements are as follows:
 - ▶ 8 characters minimum
 - ▶ Must include numbers, upper and lower case letters, and special characters
 - ▶ Password should not contain the word "Password"
- ▶ Once your password has been created, the login page for the next time you log in will be: <https://gdms.my.site.com/SupplierForce>

Recommended Browsers

- ▶ Supplier 360 works best with the following browsers:
 - ▶ Google Chrome
 - ▶ Microsoft Edge
 - ▶ Mozilla Firefox



Supplier Homepage

Home Onboarding Reps And Certs Survey Help

1

Welcome to S360 Suppliers Management Tool

Your action required! Please navigate to Onboarding tab to provide required information

GDMS Supply Chain Management Systems is pleased to announce the arrival of Supplier 360. This new tool combines supplier on boarding, supplier relationship management, and supplier compliance in to one seamless workflow.

What are the benefits of this change?

- Centralized Supplier Information across all GDMS procurement systems
- Electronic Communication and process workflow for reps and certs
- Web based Portal that allows suppliers to directly onboard and update with Self Service feature

Helpful Links:

- [ISN website](#)
- [Supplier S360 Training](#)
- Have Questions? E-mail: S360@gd-ms.com

Financial Health Rating (FHR™) Network by RapidRatings:

- Have a Question? Please visit the [FHR Network Help Center](#) and [Membership Benefits](#) page.
- Already a member of RapidRatings FHR Network? Please [login to your account](#) and approve the FHR share request with GDMS.
- Don't see a pending share request in the FHR Network? Please request to share your FHR with GDMS by emailing E-mail: FHRNetworkSupport@rapidratings.com.

2

3

5

Events And Meetings

DAY WEEK MONTH

< October > 2020 ▾

| Sun | Mon | Tue | Wed | Thu | Fri | Sat | Event |
|-----|-----|-----|-----|-----|-----|-----|-------|
| 27 | 28 | 29 | 30 | 1 | 2 | 3 | |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | |

Discussions

Share an update, @mention someone to chat

Share

When you log into S360, you will be brought to your Supplier Homepage. On this page you will find:

1. Links to the following tabs where you will provide info as required
 - Onboarding (Your company's information)
 - Reps and Certs
 - Survey
2. "Helpful Links" to Training and the e-mail address for our S360 support.
3. Information about joining our Rapid Ratings FHR Network
4. A calendar for "Events and Meetings".
5. "Discussions" chat window where you can chatter and with your GD points of contact.

GENERAL DYNAMICS
Mission Systems

Onboarding Tab

Onboarding | Reps And Certs | Survey | Help

TEST SUPPLIER 101
Supplier Action Required • Feb 4, 2022

Supplier Action Required | Internal Reviews | Active

Account | Contacts | Sites | Questions | Attachments | Submit

Your Account details. Click any pencil icon to open the fields for editing.

Account Detail

*Account Name: TEST SUPPLIER 101 | Account ID: GD00014188

The “Onboarding” tab is where you will fill in all of the information General Dynamics Mission Systems will need to approve your account.

1. At the top you will see a status bar. This will tell you what stage of the approval process your account is in.
2. There are 5 tabs that need to be completed for the onboarding process.
3. When you have completed the information on **all of the tabs**, you will use the “Submit” button to submit to General Dynamics

Account Tab

Account Contacts Sites Questions Attachments

Your Account details. Click any pencil icon to open the fields for editing.

Account Detail

*Account Name TEST SUPPLIER 101 Account ID GD00014188

Supplier Information

Supplier Information

*Supplier Tax ID Parent Account ID

Supplier DUNS

Unique Entity ID

*Do you have a Parent or Holding Company?

Company Structure**

1. To Start entering your information on the Account Tab, click any pencil icon on the screen. This will open the fields for editing
2. Fields with an asterisk are required in order to submit. But you should answer all other questions that are applicable. You will be able to save your progress but will be unable to submit until all required fields are complete.
3. If you select "yes" to the question "Do you have a Parent or Holding Company" there are required fields that you need to select in order to SAVE. (see next slide for a listing of these fields). **If you do not have the information to complete these fields but want to be able to enter and save other information on this tab, leave this field as "NONE" until you have the necessary data. This will allow you to save the other information**

Account Tab

▼ Ownership - Parent (Required if there is a Parent or Holding Company)

| | |
|--------------------------------------|--------------------------------|
| **Company Name (Parent) | **Is this the ultimate parent? |
| <input type="text"/> | --None-- |
| Website (Parent) | **Address Line 1 (Parent) |
| <input type="text"/> | <input type="text"/> |
| **Citizenship (Parent) | Address Line 2 (Parent) |
| --None-- | <input type="text"/> |
| **EIN or TIN (Parent) | **City (Parent) |
| <input type="text"/> | <input type="text"/> |
| DUNS (Parent) | State/Province (Parent) ⓘ |
| <input type="text"/> | --None-- |
| CAGE Code (Parent) | **Postal Code (Parent) |
| <input type="text"/> | <input type="text"/> |
| Foreign Registration Number (Parent) | **Country (Parent) |
| <input type="text"/> | --None-- |

If you select “YES” to the question “Do you have a Parent or Holding Company” the fields marked with Double asterisk before the field name, are required to save.

Note: If you select “Foreign” for “Citizenship (Parent)” then a “Foreign Registration Number” is also required.

If you select “NO” for the question “Is this the ultimate parent?”, then you will be required to complete these same fields in the “Ownership – Ultimate Parent (section)

Account Tab

Supplier Capabilities

Compu

Available Options

- Computer Equipment and Accessories 4321
- Computer accessories 432116
- Computer data input device accessories 432118
- Computer data input devices 432117
- Computer display accessories 432120
- Computer displays 432119

Selected Options

4. To fill in the “Supplier Capabilities” and “NAICS Codes”, start typing a category in the field above the available options. In this example, the start of the word “computers” has been entered. The available options list will jump to the first entry that contains that word.

Supplier Capabilities

Compu

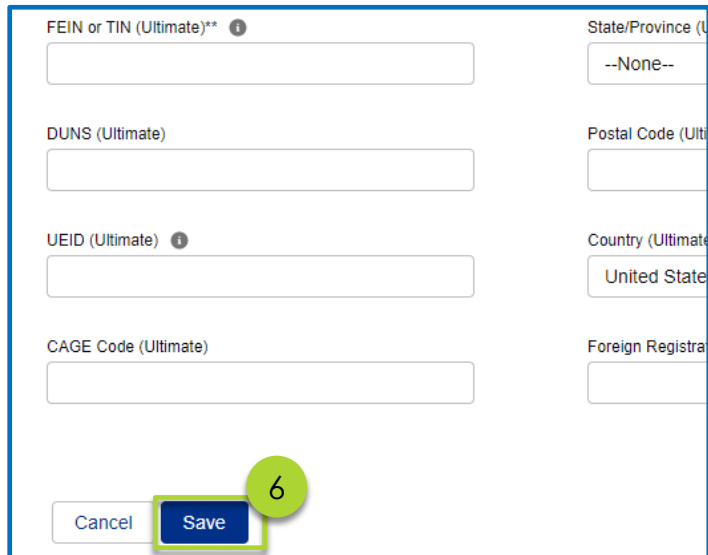
Available Options

- Computer Equipment and Accessories 4321
- Computer accessories 432116
- Computer data input device accessories 432118
- Computer data input devices 432117
- Computer display accessories 432120
- Computer displays 432119

Selected Options

5. Highlight the applicable category and click the right arrow to move it to the “Selected Options” box. You can select as many categories as applicable.

Account Tab



FEIN or TIN (Ultimate)** ⓘ

State/Province (U

--None--

DUNS (Ultimate)

Postal Code (Ult

UEID (Ultimate) ⓘ

Country (Ultimate

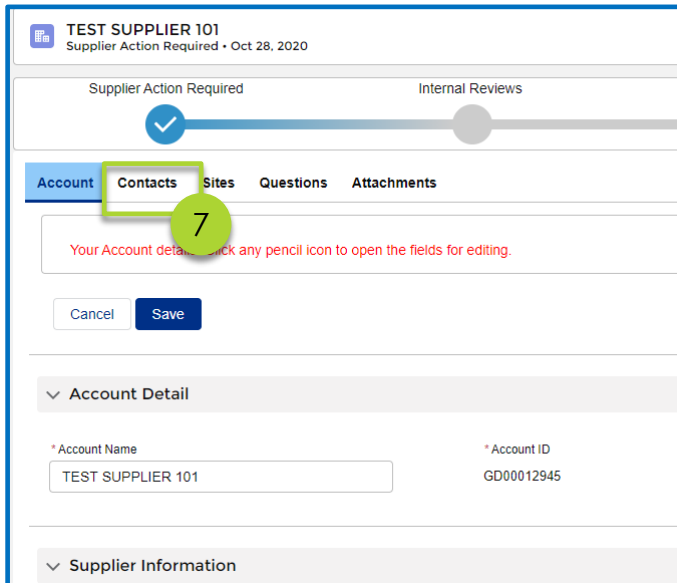
United State

CAGE Code (Ultimate)

Foreign Registra

Cancel Save 6

6. When you have filled in all of the required fields, click the “Save” button.



TEST SUPPLIER 101
Supplier Action Required • Oct 28, 2020

Supplier Action Required Internal Reviews

Account Contacts Sites Questions Attachments

Your Account details. Click any pencil icon to open the fields for editing.

Cancel Save 7

Account Detail

| | |
|-------------------|--------------|
| * Account Name | * Account ID |
| TEST SUPPLIER 101 | GD00012945 |

Supplier Information

7. Then scroll back to the top of the page and click the “Contacts” tab to move on.

Contacts Tab

Account **Contacts** Sites Questions Attachments

Your Contacts. Ensure that the roles Quality Rep, Compliance Rep, and Sales Rep are assigned to at least one contact.

Add Contacts

Added Contacts

JOE SYMES
Active

Role :
Phone :
Email : jsymes@123.com.invalid7259
Is A Primary Contact :

1

1. Click the "Edit" button to edit your contact information

JOE SYMES

If necessary, this contact can be activated/deactivated by a "Primary" Contact for your company.

* First Name: JOE * Last Name: SYMES
* Title: * Email: jsymes@123.com.invalid7259
* Fax: * Phone: 5555555555
Is A Primary Contact?

* Role (Your Contacts. Ensure that the roles Quality Rep, Compliance Rep, and Sales Rep are assigned to at least one contact.)

- Accounts Payable
- CEO
- Compliance Rep
- Contracts
- Quality Rep
- Sales Rep
- Technical Rep
- Other

2

3

4

Cancel Save

A window will pop up allowing you to edit and update your information. Be sure fields with an asterisk are completed

2. As the initial Point of Contact, you will default to the "Primary" contact. You can change this, as necessary, after you assign more contacts. But there must be at least 1 primary contact assigned. Primary Contacts have the ability to edit the account info. There can be more than one per account

3. The following "Roles" must be assigned to someone in order to submit your information back to GD.

- Compliance Rep
- Quality Rep
- Sales Rep

The roles can be assigned to one person, or split up among multiple POCs. But all roles must be assigned at time of submittal

4. When you are done, click "Save"

Contacts Tab

'. The entire screenshot is framed with a blue border."/>

Supplier Action Required Internal Reviews Active

Account **Contacts** Sites Questions Attachments

Your Contacts. Ensure that the roles Quality Rep, Compliance Rep, and Sales Rep are assigned to at least one contact.

Add Contacts

Added Contacts

JOE SYMES Edit

R... : Compliance Rep;Quali...
P... : 5555555555
E... : jsymes@123.com.inv...
IS ... :

You will be brought back to the main Contacts screen.

5. If you have additional contacts to add, click the “Add” Contacts” button.

6. If you have no additional contacts to add, click the “Sites” tab to move on.

Sites Tab

TEST SUPPLIER 101
Supplier Action Required • Oct 28, 2020

Supplier Action Required Internal Reviews Active

Account Contacts **Sites** Questions Attachments Submit

Your Sites. Please create at least one purchase site.

Add Site

New Supplier Site: Purchase Site

Site Name Status

Details

Supplier
TEST SUPPLIER 101

Supplier Site DBA Name *

Address Details

* Address Line 1
12 A Street

Address Line 2

* City
Pembroke

* Postal Code
02594-0000

Onboarding Type

County

Congressional District
01

State/Province
Massachusetts

* Country
United States

1. When you are brought to the sites screen, click “Add Site”.

2. Fill in your information. Be sure all fields with an asterisk are completed.

3. Note: Postal code must be in format zip+4. You can look up postal codes here: <https://tools.usps.com/zip-code-lookup.htm>

Sites Tab

Special Processes

* Does site outsource for Special Process? ⓘ

No

--None--

Yes

✓ No

4. You must select “yes” or “no” for the question “Does site outsource for special process? (Do not leave as NONE)

Down at the bottom of the screen, you will need to assign a point of contact for your site. You can assign multiple contacts however they have to be added as a contact on the “Contacts” tab first.

Contacts

* Primary Point of Contact for Site ⓘ

Search Contacts...

JOE SYMES
TEST SUPPLIER 101

TEST SUPPLIER, 101

Additional Point of Contact 1

Search Contacts...

Additional Point of Contact 3

Search Contacts...

Additional Point of Contact 4

Search Contacts...

Additional Point of Contact 5

Search Contacts...

Additional Point of Contact 6

Search Contacts...

Cancel Save & New Save

5. To assign a contact, click in the “Primary Point of Contact for Site” field

6. When you do this, the name will appear in a drop down menu. Click on it to select

7. When you are done scroll to the bottom of screen and hit “SAVE”

Sites Tab

Home **Onboarding** Reps And Certs Survey Help

8

Once Save, click on Onboarding tab above to go back to Sites

| | |
|--------------------------|------------------------------|
| Site Name S-000019181 | Status Pending Activation |
|--------------------------|------------------------------|

Details

| | |
|---|-----------------|
| Supplier TEST SUPPLIER 101 | Onboarding Type |
| Supplier Site DBA Name ⓘ | |

Address Details

| | |
|-----------------------------|---------------------------------|
| Address Line 1 12 A ST | County |
| Address Line 2 | Congressional District ⓘ 01 |
| City Pembroke | State/Province Massachusetts |
| Postal Code ⓘ 02594-0000 | Country United States |

Payment Details

| | |
|-------------------------------|-------------------------------------|
| Payment Currency USD | Delivery Terms DESTINATION : 003 |
| Ship Via FEDX-GROUND : 914 | Technology Readiness Level |

Special Processes

8. Once you save your address, you will be brought to a page to review your entry. Click “Onboarding” to return to the main account screen.

9. Then click the “Questions” tab or if you have more sites to enter click the “Sites” tab again.

Account **Questions** Contacts Sites Attachments

9

Your Account details. Click any pencil icon to open the fields for editing.

Account Detail

| | |
|------------------------------------|--------------------------|
| *Account Name TEST SUPPLIER 101 | Account ID GD00012945 |
|------------------------------------|--------------------------|

Mission Systems

Questions Tab – Conflict Minerals

- ▶ Why do we request this information?
 - ▶ The SEC requires us to report annually if we have conflict minerals in our products. We are required to check with our supply base in order to be able to do this. These questions help us fulfill this requirement. Conflict minerals include tin, tantalum, tungsten and gold. If any of these are in the product being provided we need to know where they originate from.
- ▶ The onboarding question has options for when it is not applicable too. Please certify to the option that best applies. The options are:
 - ▶ NO 3TG MINERALS SOURCED FROM COVERED COUNTRIES
 - ▶ 3TG MINERALS SOURCED FROM COVERED COUNTRIES, BUT ARE NOT CONFLICT MINERALS:
 - ▶ CONFLICT MINERALS SOURCED FROM COVERED COUNTRIES:
 - ▶ NOT APPLICABLE (NO 3TG IN MATERIALS OR PRODUCTS):
 - ▶ NOT APPLICABLE (SERVICES PROVIDED ONLY):

Questions Tab - Conflict Minerals

The screenshot shows a web interface with a navigation bar at the top containing 'Account', 'Contacts', 'Sites', 'Questions' (highlighted), and 'Attachments'. A 'Submit' button is located in the top right corner. Below the navigation bar, there is a section titled 'Onboarding' with a text prompt: 'Please complete all onboarding questions within this form. Expand sections below for questions.' Below this prompt are two buttons: 'Save' and 'Finalize'. The 'Finalize' button has a downward arrow icon. Below the onboarding section, there is a question section titled 'CONFLICT MINERALS REPRESENTATION & CERTIFICATION'. To the left of the title is a right-pointing arrow icon, and to the right is a score indicator '0/1'. Below the question title are two buttons: 'Save' and 'Finalize'.

1. You will be brought to a page to answer a question regarding Conflict Minerals
2. The number on the right indicated how many questions have been answered and how many questions there are. In this example, there is one question, and it has not been answered yet
3. Click the arrow to expand the question.

Questions Tab - Conflict Minerals

D.) NOT APPLICABLE (NO 3TG IN MATERIALS OR PRODUCTS):

As a duly-authorized representative of Supplier, _____ on behalf of Supplier that Supplier does not and will not provide GDMS ⁴ any materials or products containing cassiterite (tin), coltan (tantalum), wolframite (tungsten), or gold (known as '3TG minerals'). Accordingly, this Conflict Minerals Representation and Certification section is not applicable to the business Supplier transacts with GDMS.

E.) NOT APPLICABLE (SERVICES PROVIDED ONLY):

As a duly-authorized representative of Supplier, _____ on behalf of Supplier that Supplier provides only services which do not include providing any components, material or items other than labor to GDMS and does not sell, distribute, or procure materials or products. Accordingly, this Conflict Minerals Representation and Certification section is not applicable to the business Supplier transacts with GDMS.

Please select the Conflict Minerals clause option you certify to:

Your Response :

⁵ A.) NO 3TG SOURCED FROM COVERED COUNTRIES ⁴

⁶ Save

⁷ ↓ Finalize

4. Read through the possible responses
5. Select the response you want to certify to.
6. Click "Save"
7. Click "Finalize"

Attachments Tab

The screenshot shows a progress bar at the top with three stages: 'Supplier Action Required' (completed with a checkmark), 'Internal Reviews', and 'Active'. Below the progress bar is a navigation menu with tabs for 'Account', 'Contacts', 'Sites', 'Questions', and 'Attachments'. The 'Attachments' tab is highlighted with a yellow border. To the right of the tabs is a 'Submit' button. The main content area is titled 'Onboarding' and contains a red instruction: 'Please complete all onboarding questions within this form. Expand sections below for questions.' Below this are two sets of buttons: 'Save' and 'Finalize' (with a downward arrow). The first set is followed by a section header '> CONFLICT MINERALS REPRESENTATION & CERTIFICATION' with a '1/1' indicator. A second set of 'Save' and 'Finalize' buttons is at the bottom.

Now you need to attach some documentation required by GDMS to activate your account.

Click the “Attachments” tab.

Attachments Tab

COMP SUPPLIER ABC
Supplier Action Required • Oct 18, 2019

Supplier Action Required Internal Reviews Active

Account Contacts Sites Questions Attachments Submit

Attachments

Ensure that a W8/W9 is uploaded.

No records to display...

Upload Attachments

COMP SUPPLIER ABC - File Upload
(less than 4.5MB)

Attachment Name
W9

Expiry Date

Certification Number

Upload Files Or drop files

Upload Close

At a minimum, you will need to upload either a W8 or W9. However, we recommend if you have any third party certifications (i.e. ISO, AS or NADCAP) you upload those as well. This will speed up the quality review process, as our team will not need to reach back to you to request the documents.

To upload your documentation:

1. Click "Upload Attachments"
2. When the file upload screen pops up, Select the appropriate "Attachment Name" from the drop down menu.
3. Fill in "Expiry Date" and "Certification Number" if applicable.
4. Click "Upload Files" and search for your document on your desktop.
5. Click "Upload"

Submitting

COMP SUPPLIER ABC
Supplier Action Required • Oct 18, 2019

Supplier Action Required Internal Reviews Active

Account Contacts Sites Questions Attachments

Attachments

Ensure that a W8/W9 is uploaded.

| S/NO. | ACTION | ATTACHMENT NAME | EXPIRY DATE | CONTENT TYPE |
|-------|--------|-----------------|-------------|--------------|
| 1 | | W9 | | PNG |

Submit

1. When you have uploaded all your necessary attachments, click "Submit". (Ensure info on all other tabs, including Reps and Certs, is completed, if required)
2. You will receive a message indicating the form was submitted. Click "Save"
3. You should receive a message at the top of your screen indicating the form was submitted successfully.

Greetings !!

Thank you for submitting your onboarding details. Click Save to advance to the Internal Review stage.

Cancel Save

Form submitted successfully! X

Submitting

The screenshot displays the account management interface for 'TEST SUPPLIER 101'. At the top, it shows 'Internal Reviews • Oct 28, 2020'. Below this is a progress bar with three stages: 'Supplier Action Required' (completed with a checkmark), 'Internal Reviews' (highlighted with a green box and a checkmark), and 'Active' (pending with a grey circle). A navigation menu includes 'Account', 'Contacts', 'Sites', 'Questions', and 'Attachments'. A message states: 'Your Account details. Click any pencil icon to open the fields for editing.' The 'Account Detail' section shows fields for '*Account Name' (TEST SUPPLIER 101) and 'Account ID' (GD00012945). The 'Supplier Information' section shows fields for 'Supplier DBA Name' and 'Parent Account ID'.

Now, if you navigate back to your account screen and refresh your screen, you will notice the status has moved to “Internal Review”. This means it is in the approval queues of the GDMS Compliance and Quality teams.

Please continue to the next slides to see how to submit reps and certs (if required) and how to “chatter” with your GD Point of Contact.

Reps and Certs

The screenshot shows the General Dynamics Mission Systems user interface. At the top left, the logo reads "GENERAL DYNAMICS Mission Systems". At the top right, a user profile icon is labeled "JOE SYMES". Below this is a navigation bar with tabs: "Home", "Onboarding", "Reps And Certs" (highlighted with a green box), "Survey", and "Help". The main content area displays information for "TEST SUPPLIER 101" with a sub-header "Internal Reviews • Oct 28, 2020". A progress bar below shows three stages: "Supplier Action Required" (with a blue checkmark), "Internal Reviews" (with a blue checkmark), and "Active" (with a grey circle). Below the progress bar are tabs for "Account", "Contacts", "Sites", "Questions", and "Attachments". At the bottom, a red text prompt reads: "Your Account details. Click any pencil icon to open the fields for editing."

Note: If you are not the person who will be completing the reps and certs, you can add the correct person as a contact on the "Contacts" tab (see slide 12) and they will receive an invite to the system.

You will want to notify that person to complete the reps and certs

Now you need to check if GDMS has requested that you complete annual representations and certifications (reps and certs). To do this, click the "Reps and Certs" tab at the top of the screen.

Reps and certs do not have to be complete in order to submit your other information. However, in some cases we may not be able to award a purchase order/subcontract to you until they are completed. If requested, we do ask that you complete them as soon as possible.

Reps and Certs

The screenshot shows a software interface with a top navigation bar containing 'Save', 'Finalize', and 'Create PDF' buttons. Below this is a section with 'Expand All' and 'Collapse All' buttons. The main content area is titled 'Status: Open' and lists several categories with their completion status:

| Category | Completion Status |
|---|-------------------|
| REPRESENTATIONS & CERTIFICATIONS | 0/2 |
| REQUIRED REPRESENTATIONS AND CERTIFICATIONS | 0/1 |
| FAR 15.407-5: Estimating Systems | 0/1 |
| FAR 16.301-3: Cost-Reimbursement Contracts: Accounting System | 0/1 |
| FAR 42.101: Contract Audit Responsibilities | 0/3 |
| FAR 42.201: Contract Administration Responsibilities | 0/3 |

1. You can see how many questions there are in each representation/certification and how many you have completed to the right of the category.
2. To expand all representations/certifications click the "Expand All" button at the top

Reps and Certs

▼ REPRESENTATIONS & CERTIFICATIONS 0/2

Do you have a VALID Reps and Certs on <https://sam.gov>?

Your Response :

No

Note 1: Information provided on the GENERAL SUPPLIER INFORMATION page and the following ANNUAL CERTIFICATIONS, REPRESENTATIONS AND SUPPLIER INFORMATION pages form is used in selection of Suppliers and for reporting to the federal government. The United States Government may impose criminal and civil penalties and remedies for misrepresentations for the purpose of obtaining an award. It is a criminal offense to make false statements or misrepresent a firm's status as a small business concern. Penalties are prescribed under 15 U.S.C. 645(d)

▼ READ ONLY PROVISIONS 0/1

The following FAR and DFARS provisions do not require completion of any data. Select the provision number to expand and review the full text. When certifying to the information on this page, you are also certifying that you have read each one of these provisions.

▼ FAR 52.203-11: Certification and Disclosure Regarding Payments to Influence Certain Federal Transactions 0/1

FAR 52.203-11

(a) Definitions. As used in this provision- "*Lobbying contact*" has the meaning provided at 2 U.S.C. 1602(8). The terms "*agency*," "*influencing or attempting to influence*," "*officer or employee of an agency*," "*person*," "*reasonable compensation*," and "*regularly employed*" are defined in the FAR clause of this solicitation entitled "Limitation on Payments to Influence Certain Federal Transactions" (52.203-12).

(b) Prohibition. The prohibition and exceptions contained in the FAR clause of this solicitation entitled "Limitation on Payments to Influence Certain Federal Transactions" (52.203-12) are hereby incorporated by reference in this provision.

If you answer "No" to question "Do you have VALID Reps and Certs on <https://sam.gov>" the clauses FAR 52.203-11 through DFAR 252.247-7023 are READ ONLY Provisions.

These clauses do not require completion, however when certifying to the information on this tab you are also certifying that you have read each of these provisions.

The response count on the right for "read only" clauses and notes will automatically update to show these are complete when you hit "SAVE".

Reps and Certs

▼ FAR 16.301-3: Cost-Reimbursement Contracts: Accounting System

0/1

FAR 16.301-3

(1) The supplier hereby certifies that it has an Accounting System that has been deemed adequate by a U.S. Government agency.

Your Response :

No

Some of the questions have dependencies, so depending on how you answer a question, more questions may appear (see example)

▼ FAR 16.301-3: Cost-Reimbursement Contracts: Accounting System

0/3

FAR 16.301-3

(1) The supplier hereby certifies that it has an Accounting System that has been deemed adequate by a U.S. Government agency.

Your Response :

Yes

(a) If Yes, Date of Adequacy Determination

Your Response :

(b) Agency

Your Response :

Reps and Certs

FAR 52.215-6
(a) The supplier or respondent, in the performance of any contract resulting from this solicitation, _____ to use one or more plants or facilities located at a different address from the address of the supplier or respondent as indicated in this proposal or response to request for information

Your Response :

Intends

Supplier shall indicate whether the place of manufacture of the end products it expects to provide in response to solicitations is predominantly _____

Your Response :

In the United States

(b) If the supplier or respondent checks "intends" in paragraph (a) of this provision, it shall insert in the following spaces the required information:

| PLACE OF PERFORMANCE (STREET ADDRESS, CITY, STATE, COUNTY, ZIP CODE) | NAME AND ADDRESS OF OWNER AND OPERATOR OF THE PLANT F |
|--|---|
| 123 A Street, Needham, MA 02494 | 345 B Street, Pembroke, MA 02359 |
| | |
| | |
| | |

Some questions have a table for you to complete. In some case, you may not need to use all the rows to provide your information. Only the first row of a table needs to be complete to submit you information.

If there is a table question that does not apply to you, enter "NA" in the fields on the top row to complete.

Reps and Certs

The screenshot shows the 'Reps and Certs' form interface. At the top, there are tabs for 'Reps and Certs' and 'History'. A red warning message states: 'Please complete all reps and certs questions within this form. Information provided is for reporting to the federal government. The United States may impose criminal penalties for providing false information for the purpose of obtaining a subcontract. Your cooperation is appreciated.' Below the message are three buttons: 'Save', 'Finalize', and 'Create PDF'. A green box highlights these buttons, with a '1' in a green circle pointing to the 'Save' button. Below these buttons are 'Expand All' and 'Collapse All' buttons. The status is currently 'Open'. A section titled 'REPRESENTATIONS & CERTIFICATIONS' contains a question: 'Do you have a VALID Reps and Certs on <https://sam.gov>?'. The response is 'No'. A callout box shows the 'Save', 'Finalize', and 'Create PDF' buttons again, with a '2' in a green circle pointing to the 'Finalize' button. Below this callout, the status is 'Submitted' and the 'Submit Date' is '2022-02-08', with a '3' in a green circle pointing to the 'Submitted' status.

1. You can save at any point while filling out the form to come back in and complete later, by hitting either the "Save" button at the top or bottom of the screen. **It is recommended that you save a couple times while filling out the form to ensure you don't lose responses in the event of a lost internet connection.**
2. When you have answered all the questions, click "Save" then "Finalize" at either the top or bottom of your screen. **IMPORTANT** – Your Reps and Certs will not be submitted to GDMS Compliance for review until you hit "Finalize".
3. The status at the top of the page will change to "Submitted" and the date of the submittal will be populated

Reps and Certs

The screenshot shows a software interface for 'Reps and Certs'. At the top, there are three buttons: 'Save', 'Finalize', and 'Create PDF'. The 'Create PDF' button is highlighted with a green box and a green circle containing the number '2'. Below these buttons are two more buttons: 'Expand All' and 'Collapse All'. Below the 'Expand All' button, there is a green box containing the text 'Status: Approved' and 'Approved Date: 2022-02-08', with a green circle containing the number '1' next to it. Below this, there is a list of items with expandable arrows:

- > REPRESENTATIONS & CERTIFICATIONS
- > REQUIRED REPRESENTATIONS AND CERTIFICATIONS
- > FAR 15.407-5: Estimating Systems
- > FAR 16.301-3: Cost-Reimbursement Contracts: Accounting System
- > FAR 42.101: Contract Audit Responsibilities

1. Once your Reps and Certs have been approved, the "Status" at the top of the Reps and Certs page will change and the "Approved Date" will be populated
2. If you would like a PDF version of your certs, click the "Create PDF" button at the top

Reps and Certs



Dear JOE TOP,

- **Supplier Name:** CINTO TABLE TEST 1
- **Supplier ID:** GD00013913

Thank you for completing your Representations and Certifications. There is an error or question with your submittal. Please log in to your account and go to the Reps & Certs tab

1. Expand all questions.
2. Look at the questions marked "REVIEW REQUIRED".
3. Review the rejected reason on the applicable certification(s) and revise accordingly.
4. After revising, select Save and Finalize

If there are any questions please contact: RepsCerts@gd-ms.com.

Rejected representation(s) and certification(s):

FAR 52.203-2: Certificate of Independent Price Determination (This certification applies only to Firm Fixed Price contracts over the simplified acquisition threshold.)

FAR 52.209-10: Prohibition on Contracting with Inverted Domestic Corporations.

FAR 52.222-50: Combating Trafficking in Persons

If the GDMS Compliance team has any questions about how you answered certain representations and certifications, they may reject those questions with comments, and you will receive an e-mail.

The e-mail will contain:

1. Directions on how you should proceed
2. A link to for you to contact the Compliance Team with any questions
3. A list of the rejected questions.

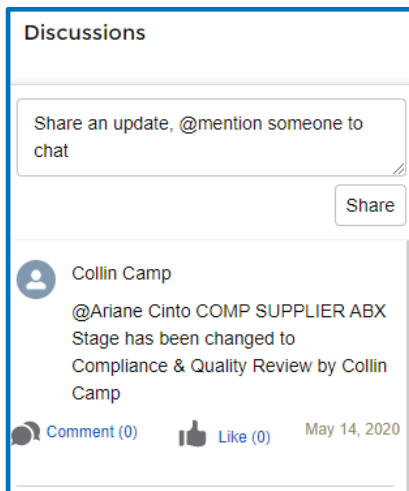
Please log back into your account, go the "Reps and Certs" tab and update any responses as necessary.

When you are done, click "Save" and then "Finalize" to resubmit.

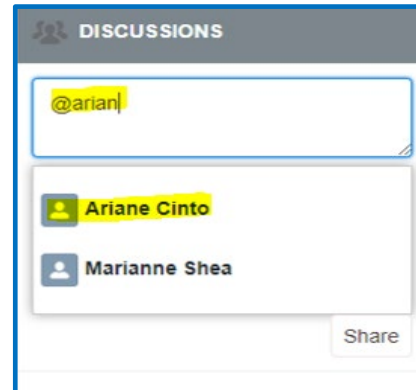
PLEASE NOTE – you are not required to change your response. If there are no changes to be made, just click "Save" then "Finalize to resubmit. A compliance team member may need to follow up with you for an explanation. Or you can e-mail comments back using the e-mail address provided, if necessary

GENERAL DYNAMICS
Mission Systems

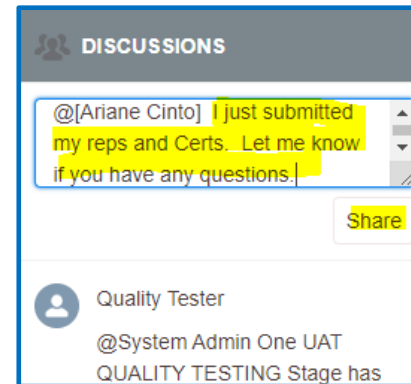
Chatter



On your home page, you will see "Discussion" box. This is an instant messaging feature that will allow you to communicate with your GD POC. On the GD internal site, this is referred to as "Chatter"

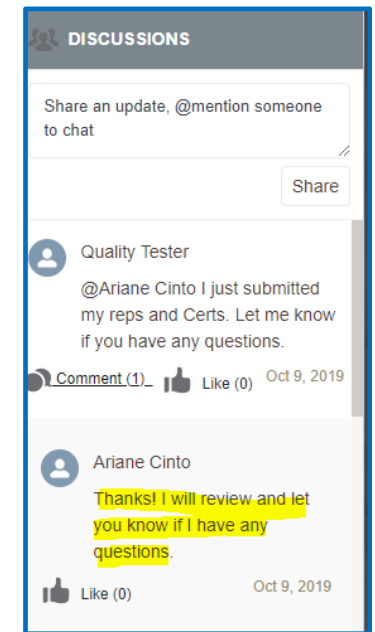


To "chatter" with your GD POC, type "@" and then start typing the POC's name. When their name appears in the drop down, click to select it.



Type your message and then click "Share"

Your POC will receive an e-mail that you have sent them a message



You will receive an e-mail when they respond, and it will appear in your discussion thread.

Questions



If you have any questions, please send an e-mail to S360@gd-ms.com

Please visit our website:
<https://gdmissionsystems.com/about-us/suppliers/s360>

Thank you!